



THE PUBLIC HEALTH FOUNDATION of COLUMBIA COUNTY

PRIVACY NOTICE

- Your privacy is very important to us. We may collect personal information about you in order to provide health care or services. We may ask for a release of information in order to provide you with the best care or service that we can. We will ask for personal information on application forms, physical forms, exam forms, and verbally as needed to provide care or services.
- We will not share health information about you with anyone except in connection with providing services you have requested or with parties affiliated with us for the purpose of providing services to you. Parties affiliated with us include laboratories, pharmacies, pharmaceutical companies, insurers, and our attorneys.
- You have a right to request a review or correction of personal recorded information about you that is collected in connection with your file. For more information on how to access your personal information filed with us, ask the office staff for our procedure and reviewing your information. They will help you through the process.
- We restrict access to your personal information and only allow access to employees, and other persons and companies permitted by the law to assist in providing services to you. Our employees are trained and required to maintain our privacy policies and procedures. Employees who violate these policies and procedures are subject to disciplinary action. Affiliated parties to which we disclose information are required to maintain adequate security standards for protection of collected information. In addition, we maintain physical electronic and procedural safeguards that comply with applicable standards to protect your personal information.
- Public Health is part of an organized health care arrangement including participants in the Oregon Community Health Information Network (OCHIN). A current list of OCHIN participants is available at <http://www.community-health.org/partners.html>. As a business associate of Public Health, OCHIN supplies information technology and related services to Public Health and other OCHIN participants. OCHIN also engages in quality assessment and improvement activities on behalf of its participants. For example, OCHIN coordinates clinical review activities on behalf of participating organizations to establish best practice standards and assess clinical benefits that may be derived from the use of electronic health record systems. OCHIN also helps participants work collaboratively to improve the management of internal and external patient referrals. Your health information may be shared by Public Health with other OCHIN participants when necessary for health care operations purposes of the organized health care arrangement.

ONLY IN CASE OF AN EMERGENCY:

In case of a medical emergency, PHF personnel may contact the responsible party of minors without minors consent.

Sign: _____ **Date:** _____